

# BOARD OF COUNTY COMMISSIONERS

## MINUTES

**JUNE 20, 2016**

Harold Haralson led in **prayer** and **pledge of allegiance**.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 20th day of June 2016 in the meeting Room 200 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman  
Harold Haralson, Vice-Chairman  
Darry Stacy, Member  
Tammy Belinson, Secretary

Others present: Assistant District Attorney Heather Darby, Linda Atkins, Melinda Duke, Susan Reese, Teri Cox, Christine Cartmell, Susan Burr, George Mauldin, John Roberts, Laura Smith, Rhiana Caldwell, Bryan Jenkins, Annette Pretty and Todd Gibson.

After the reading of the minutes of the Regular Meeting of June 13, 2016, and there being no additions or corrections, Harold Haralson moved that the minutes be approved. Rod Cleveland seconded the motion.

The vote was: Harold Haralson, yes; Darry Stacy, abstain; Rod Cleveland, yes.  
Motion carried.

### **A. Bid Openings:**

1. Upon the recommendation of Assistant Purchasing Agent Susan Reese, Rod Cleveland moved, seconded by Harold Haralson, to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date for **Bid #HWY-1759** – Six (6) month Non-Encumbered Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners. The bid term will be July 22, 2016 through January 21, 2017.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.  
Motion carried.

The bids each accompanied by properly executed non-collusion form are as follows:

## CLEVELAND COUNTY BID SUMMARY

**BID: #HWY-1759 Bulk Oils, Lubricants & Antifreeze**

**Bid Term July 22, 2016 to January 21, 2017**

List of Individual Bidders

<b>RelaDyne</b>	<b>Jim Johnson Oil Co.</b>
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**BID: #HWY-1759**  
**DEPT: Commissioner's**  
**DATE OPENED: 6-20-16**

**Awarded To:**  
 Tabled on 6/20/16

Six (6) month Non-Encumbered Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners.

**The bid term will be from July 22, 2016 to January 21, 2017**

Contact Person:	Will Perry	John Andrade
Title:	Sales	Sales Manager
Address:	901 NW 71st Pl. OKC, OK 73116	2501 E HWY 66 El Reno, OK 73036
Telephone Number:	405-843-1833	405-262-1966
Fax Number:	405-842-8086	405-262-6368
Cell Number:		405-830-2139
E-Mail:	<a href="mailto:will.perry@reladyne.com">will.perry@reladyne.com</a>	<a href="mailto:landrade@jjoc.net">landrade@jjoc.net</a>

NON-COLLUSION AFFIDAVIT:	YES	YES
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**B. Old Business:**

1. Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland moved, seconded by Darry Stacy, to **award** as per bid summary to multiple vendors and where low bid is not awarded there is an explanation for **Bid #BE-1752** – One (1) Year Non-Encumbered Contract for Building Maintenance Supplies for Cleveland County. The bid term will be from July 1, 2016 through June 30, 2017.  
 The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.  
 Motion carried.
  
2. Upon the recommendation of Assistant Purchasing Agent Susan Reese, Harold Haralson moved, seconded by Darry Stacy, to award to RRY Services L.L.C, in the amount of \$210,154.00, an additional \$67.00 was added due to

clerical error for in the original bid price for **Bid #COM3-1756** – Proposal for construction of Bridge on Moffat Road located in District #3.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

3. Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland moved, seconded by Harold Haralson, to **award** as per bid summary to multiple vendors and where low bid is not awarded there is an explanation for **Bid #SHE-1757** – One-Year (1) Non-Encumbered Contract for Inmate & Detention Supplies for Cleveland County. The bid term will be from July 1, 2016 through June 30, 2017.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.  
Motion carried.

4. Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland moved, seconded by Darry Stacy, to **award** as per bid summary to multiple vendors and where low bid is not awarded there is an explanation for **Bid #SHE-1758** – One-Year (1) Non-Encumbered Contract for Jail Supplies for Cleveland County. This bid term will be from July 1, 2016 through June 30, 2017.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.  
Motion carried.

#### C. Items of Business:

Chairman Rod Cleveland said that the following Items, No. 1 through No. 21 are **Consent Items** and are routine in nature; therefore, Darry Stacy moved, seconded by Harold Haralson, to **approve** the following:

1. **Joint Resolution** between the Cleveland County Commissioners and the Cleveland County Justice Authority to renew the Sales Tax Agreement previously entered into on July 1, 2015 set to expire on June 30, 2016. This agreement will be effective July 1, 2016 through June 30, 2017.
2. **Joint Resolution** between the Cleveland County Commissioners and the Cleveland County Justice Authority to renew the Sub-Lease Agreement previously entered into on July 1, 2015 set to expire on June 30, 2016. This agreement will be effective July 1, 2016 through June 30, 2017.
3. **Authorized User Agreement** between Cleveland County Sheriff’s Department and Verizon Wireless for 53 Verizon Mobile Broadband Devices at \$40.01 per line and 3 Wireless Home Phone Connect Services (for dispatch) at \$21.87 per line for the period July 1, 2016 through June 30, 2017.
4. **Service Agreement** between Cleveland County Sheriff’s Department and Smiths Detection to provide On-Site Service to X-Ray Machines in the Courthouse for the period of July 1, 2016 through June 30, 2017 in the amount of \$7,660.00.

5. **Annual Maintenance Agreement** between Cleveland County Sheriff’s Department and Global Software to provide maintenance in the monthly amount of \$2,771.00 for the period July 1, 2016 through June 30, 2017.
6. **Detention Services Agreement** between Cleveland County Board of County Commissioners and Muskogee Youth Services to provide juvenile detention services at a rate of \$23.27 per child per day for the period July 1, 2016 through June 30, 2017.
7. **Cleveland County Resolution #1604**, renewal of Interlocal Cooperation Agreement between the Board and Circuit Engineering District 5, and **Resolution #1604-1** Designating Official Board Member to Circuit Engineering District 5 for the period July 1, 2016 through June 30, 2017.
8. **Agreement** between Cleveland County Board of Commissioners and Mary Abbott Children’s House to provide services to citizens of Cleveland County for the period July 1, 2016 through June 30, 2017.
9. **Agreement** between Cleveland County Board of Commissioners and Women’s Resource Center to provide services to citizens of Cleveland County for the period July 1, 2016 through June 30, 2017.
10. **Agreement** between Cleveland County Board of Commissioners and CASA to provide a court appointed special advocate program made available to the judicial district for the period July 1, 2016 through June 30, 2017.
11. **Maintenance Agreement** between Cleveland County Board of Commissioners on behalf of the Cleveland County Election Board and Oklahoma Copier Solutions for service on a Sharp MX5500 Serial #7500343Y at a cost per output of \$.0095 B/W and \$.058 cost per output Color copies and a Sharp MX3501 Serial #750385221 at cost per output of \$.010 B/W and \$.068 cost per output Color copies. The agreement includes all parts, drums, labor, toner and staples for the period July 1, 2016 through June 30, 2017.
12. **Maintenance Agreement** between Cleveland County Board of Commissioners on behalf of the Cleveland County Election Board and OneSource for service on a Bizhub C360 Serial #A0ED011012661, Bizhub C364 Serial #A161011003909 at cost per output of \$.0071 B/W and \$.049 cost per output Color copies. The agreement includes all parts, drums, labor, toner and staples for the period July 1, 2016 through June 30, 2017.
13. **Accept** the low quote from Arthur’s A/C Heating, LLC in the amount of \$6,772.00 to install a new HVAC system, Rooftop Unite #19 at the Cleveland County Juvenile Detention Center.
14. **Claims** for Reimbursement on Federal Project #ERSTP-214(049)ER, #ERSTP-214(055)ER, and #ERSTP-214(056)ER on Cleveland County District #3 Roads.

- 15. Service Maintenance Agreement** between Cleveland County Fairgrounds and OneSource for service on a Konica Minolta Bizhub C364 to include all parts, labor, drum and supplies. Copies will be billed at \$.0071 for B/W and \$.049 per color for the period July 1, 2016 through June 30, 2017.
- 16. Annual Maintenance Agreement Renewal** between the Cleveland County Treasurer and Lexis Nexis Risk Solutions for Accurint access for Tax Warrant Department to search and locate people, business and addresses. The agreement is for the period July 1, 2016 through June 30, 2017 and covers 4 users at a rate of \$87.50 each for a total monthly fee of \$350.00.
- 17. Annual Maintenance Agreement Renewal** between the Cleveland County Treasurer and Business Imaging Systems, Inc. (BIS) for Platinum Hardware Maintenance on (1) Canon DR-6010C Scanner at an annual rate of \$723.60, and (1) Canon CR-190 Scanner at an annual rate of \$500.00 for a total of \$1223.60.
- 18. Approve the May 2016 monthly reports from the following officers:**  
 Bryant Rains, County Election Board  
 Tammy Belinson, County Clerk  
 Jim Reynolds, County Treasurer  
 David Tinsley, County Assessor  
 Rhonda Hall, Court Clerk  
 Joe Lester, County Sheriff  
 Keith Reed, Health Department

**19. Approval of the following Blanket Purchase Orders submitted for the following Departments:**

<b><u>District #1</u></b>		
16-5012-T2A	Fleet Pride	\$ 1,500.00
<b><u>Health Dept:</u></b>		
16-4958-MD2	United Mechanical	\$ 913.94

**20. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:**

**FY 15/16**

**General:**

16-0010-H2	16-0035-B2A	16-0053-B2A	16-0062-SP2
16-0164-CCJC2	16-0173-CCJC2	16-0177-CCJC2	16-1159-R2
16-1221-R3BS2A		16-1310-CCJC2	16-1797-CCJC2
16-2158-CCJC2	16-3096-CCJC2	16-3112-CCJC2	16-3227-CCJC2
16-3787-B2A	16-3877-D2	16-3964-B2A	16-3965-B2A

**Highway:**

16-0087-T2A    16-0116-T2A    16-2801-T2A    16-3960-T2A  
16-4090-T2A

**Health**

16-0361-MD1C    16-1604-MD2

**Sheriff Courthouse Security Service Fee:**

16-3531-CFBCHS2

**21. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay from:**

**FY 15/16**

a. General Fund	\$ 118,681.58
b. Highway Fund	\$ 25,214.58
c. Health Fund	\$ 353,903.11
d. Sheriff Service Fee Fund	\$ 11,912.18
e. Sheriff Commissary Fund	\$ 11,179.64
f. Sheriff Jail Fund	\$ 7,111.99
g. Drug Court Revolving Fund	\$ 1,930.00
h. Assessor Revolving Fund	\$ 300.00
i. Treasurer’s Certification Fee Fund	\$ 2,696.50
j. STOP Violence Against Women Fund	\$ 2,552.75
k. Fairgrounds Fund	\$ 1,727.60

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

**END OF CONSENT DOCKET.**

**D.** As per 2001 O.S. 25 § 311.A.9 – “**New Business**”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting; Under the authority of 19 O.S. 1505.I, it is certified that an emergency exists requiring an immediate expenditure of funds; Darry Stacy moved, seconded by Harold Haralson, to **approve** Emergency Purchase Order No. 2016 – 5060, Arthur’s Air Conditioning and Heating, LLC in the amount of \$6,772.00, Labor and Material to Install a new HVAC system to replace Unit #19 at the Alan J. Couch Center.

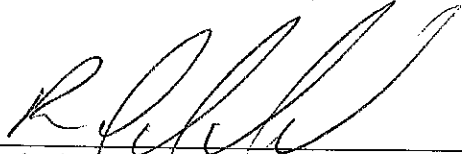
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.  
Motion carried.

**E.** During **Commissioner’s** discussions regarding **County Business**, it was announced that early voters can cast ballots at the Cleveland County Election Board Office located at 641 E. Robinson Street in Norman or the Moore Norman Technology Center’s South Pennsylvania Campus in Oklahoma City between 8:00 am and 6:00 pm on Thursday and Friday and on Saturday from 9:00 am to 2:00 pm.

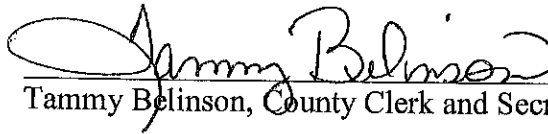
**F.** There were no **comments** made by the **Public**.

- G. There being no further business to come before the Board, Harold Haralson moved that the meeting be **adjourned** at 1:09 pm. Darry Stacy seconded the motion. The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes. Motion carried.

BOARD OF COUNTY COMMISSIONERS  
CLEVELAND COUNTY, OKLAHOMA

  
\_\_\_\_\_  
Rod Cleveland, Chairman

ATTEST:

  
\_\_\_\_\_  
Tammy Belinson, County Clerk and Secretary to the Board



Minutes Prepared by:   
\_\_\_\_\_  
Deputy County Clerk